

Public Relations Request

Note: This form must be filled out and submitted to the Chair of the PR Committee (prchairnorthmontband@gmail.com) for consideration. Electronic version is preferred but handwritten is acceptable too. Submit this form well in advance of the Event to allow the PR Committee enough time to plan and schedule activities.

Minimum cutoff is 15 days before event. Suggested cutoff is 30 days. The less time the PR Committee has results in less possible PR distribution.

Event:

Date of event:

Times:

Location:

Responsible Committee:

Date of request:

Requested by:

Committee Chair:

Primary contact(s):

Primary contact(s) information:

Additional Information: